

## Whos the Umpire (WTU) for Cornwall - 1st time 'Logging In' Instructions

1. Type in website address: **www.whostheumpire.com** in the address bar at the top of your web browser.



2. Click on **'LOGIN'** button

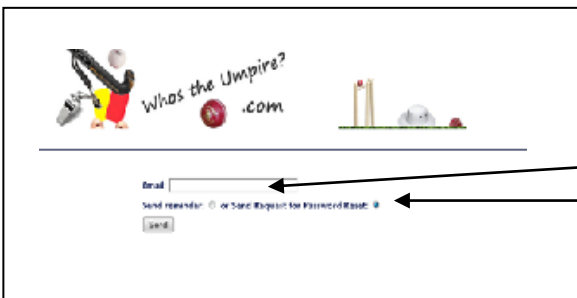
3. This takes you to the 'login' page as opposite

- i) On this 1st occasion only:-

click on **'Forgot/Reset password'**

**DO NOTHING ELSE!**

4. ii) Thereafter, you simply type in your e-mail address and password, but not on this first occasion.



5. You now arrive at this page

- i) Type in: **Your e-mail address**
- ii) Make sure that **'or Send Request for Password Reset'** option is selected
- iii) **Click on 'SEND'**

6. You will next receive an e-mail which you have to **open via your normal mailing 'Inbox'** before you can proceed any further!

- i) The e-mail message contains a 'Link'. It starts: **[http://www.whostheumpire.com/db\\_admin/forgot-password.php?.....](http://www.whostheumpire.com/db_admin/forgot-password.php?.....)** and finishes with your e-mail address.
- ii) **Double click on this 'Link'**
- iii) It should **open up** a new page on which you now type in a **'password'** of your choice (min. of 6 letters/numbers). Only you will know this password – **no one else!** You can also set a reminder (something that will help you to remember this password should you forget it – i.e. something associated with the password (e.g. name of first pet).

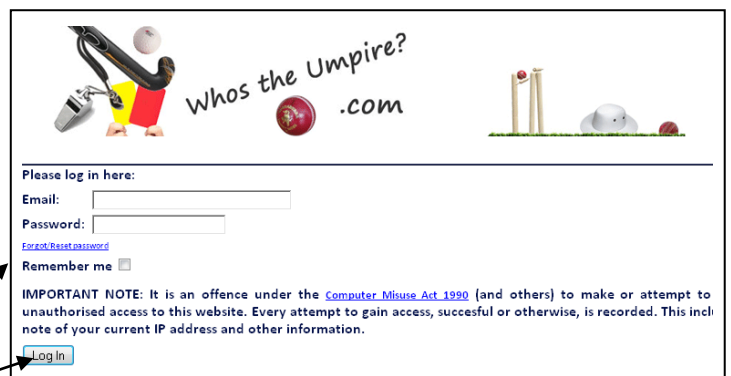
**If nothing happens when clicking on that link, do this:-**

Highlight that link (starting from **http: .....** to the end of your email address) by holding down the left mouse button and dragging it across that link address. Then **'right click'** the highlighted area and select **'copy'**. Now place this link address into the address bar at the top of the page by **'right clicking'** in that address bar and selecting **'paste'**.

Now follow the instruction at (iii) above.

7. When iii) above completed, you'll get back to this page.

- i) Now type in **'Your e-mail address'**, together with your chosen **'password'** and press **'Log In'**



8. The next screen will say **"Thank you ....., please click [HERE](#) to continue to your database."** Do so, now!

9. That's it! – You've successfully 'logged in' and can browse all features of WTU to which you have access.